

**PSYCHOLOGY EXAMINING BOARD
MEETING MINUTES
November 29, 2016**

PRESENT: Rebecca Anderson, Ph.D.; Marcus Desmonde, Psy.D.; Christopher Gultch; Daniel Schroeder, Ph.D.; David Thompson, Ph.D. (*excused at 2:00 p.m.*)

STAFF: Dan Williams – Executive Director; Sharon Henes – Administrative Rules Coordinator; Kimberly Wood, Program Assistant Supervisor; and other Department Staff

CALL TO ORDER

Daniel Schroeder, Chair, called the meeting to order at 9:08 a.m. A quorum of five members was confirmed.

ADOPTION OF AGENDA

Amendments to the Agenda:

- **Amend item H.1.a. (Closed Session):** *Correct the case number from 14 PSY 005 to 14 PSY 055*

MOTION: Marcus Desmonde moved, seconded by Rebecca Anderson, to adopt the agenda as published. Motion carried unanimously.

APPROVAL OF MEETING MINUTES

MOTION: Rebecca Anderson moved, seconded by Marcus Desmonde, to approve the minutes of August 25, 2016 as published. Motion carried unanimously.

**PUBLIC HEARING – CLEARINGHOUSE RULE 16-062, RELATING TO THE
LICENSURE OF PRIVATE PRACTICE SCHOOL PSYCHOLOGISTS**

Review and Respond to Clearinghouse Report and Public Hearing Comments

MOTION: David Thompson moved, seconded by Marcus Desmonde, to reject Clearinghouse comment number(s) 1a, 1b, 5b, 5c and to accept all remaining Clearinghouse comments for CR 16-062, relating to licensure of private practice school psychologists. Motion carried unanimously.

MOTION: Rebecca Anderson moved, seconded by David Thompson, to authorize the Chair to approve the Legislative Report and Draft for Clearinghouse Rule 16-062, relating to licensure of private practice school psychologists, for submission to the Governor's Office and Legislature. Motion carried unanimously.

LEGISLATION AND ADMINISTRATIVE RULE MATTERS

Proposal for Psy 5 Relating to Conduct

MOTION: Marcus Desmonde moved, seconded by Christopher Gultch, to authorize the Chair to approve the preliminary rule draft of Psy 5, relating to conduct, for posting of economic impact comments and submission to the Clearinghouse. Motion carried unanimously.

(David Thompson was excused from the meeting at 2:00 p.m.)

CLOSED SESSION

MOTION: Marcus Desmonde moved seconded by Rebecca Anderson, to convene to closed session to deliberate on cases following hearing (s. 19.85(1)(a), Stats.); to consider licensure or certification of individuals (s. 19.85(1)(b), Stats.); to consider closing disciplinary investigations with administrative warnings (ss. 19.85 (1)(b), and 440.205, Stats.); to consider individual histories or disciplinary data (s. 19.85 (1)(f), Stats.); and to confer with legal counsel (s. 19.85(1)(g), Stats.). Daniel Schroeder read the language of the motion. The vote of each member was ascertained by voice vote. Roll Call Vote: Rebecca Anderson-yes; Marcus Desmonde-yes; Christopher Gultch; Daniel Schroeder-yes. Motion carried unanimously.

The Board convened into Closed Session at 3:47 p.m.

RECONVENE TO OPEN SESSION

MOTION: Rebecca Anderson moved, seconded by Marcus Desmonde, to reconvene into open session. Motion carried unanimously.

The Board reconvened into Open Session at 3:55 p.m.

VOTING ON ITEMS CONSIDERED OR DELIBERATED ON IN CLOSED SESSION

MOTION: Marcus Desmonde moved, seconded by Rebecca Anderson, to affirm all motions made and votes taken in closed session. Motion carried unanimously.

DIVISION OF LEGAL SERVICES AND COMPLIANCE (DLSC) MATTERS

Proposed Stipulations, Final Decisions and Orders

14 PSY 055 – Brandy L. Herriott, Psy.D.

MOTION: Rebecca Anderson moved, seconded by Marcus Desmonde, to adopt the Findings of Fact, Conclusions of Law and Order in the matter of disciplinary proceedings against Brandy L. Herriott, Psy.D., DLSC Case No. 14 PSY 055. Motion carried unanimously.

15 PSY 014 – Kathleen B. Woody, Psy.D.

MOTION: Christopher Gultch moved, seconded by Rebecca Anderson, to adopt the Findings of Fact, Conclusions of Law and Order in the matter of disciplinary proceedings against Kathleen B. Woody, Psy.D., DLSC Case No. 15 PSY 014. Motion carried unanimously.

16 PSY 006 – Wilson F. Fowle III, Psy.D.

MOTION: Rebecca Anderson moved, seconded by Christopher Gultch, to adopt the Findings of Fact, Conclusions of Law and Order in the matter of disciplinary proceedings against Wilson F. Fowle III, Psy.D., DLSC Case No. 16 PSY 006. Motion carried unanimously.

16 PSY 008 – William A. Schmitt, Ph.D.

MOTION: Marcus Desmonde moved, seconded by Christopher Gultch, to adopt the Findings of Fact, Conclusions of Law and Order in the matter of disciplinary proceedings against William A. Schmitt, Ph.D., DLSC Case No. 16 PSY 008. Motion carried unanimously.

ADJOURNMENT

MOTION: Marcus Desmonde moved, seconded by Rebecca Anderson, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 3:56 p.m.